



Policy For the Use of the Cherry Glade Building

We believe God has entrusted us with the use and care of this building. As such, it is our desire that this venue be utilized in such a way as to promote Christian values as taught to us through God's Words as given us in His Book called the Bible. We sanctify this facility to the use of His Kingdom.

Each request for the use of this facility will be evaluated on the merit of promoting a biblical worldview. Therefore, we reserve the right to accept or reject any requests on our interpretation of how such a request aligns with what we believe God asks of us as His stewards.

We require an agenda be submitted with each request for use of the facility which includes a list of the major events in order to evaluate the appropriateness of such an event at this facility. Under no condition shall an event be permitted at this facility that is contrary to biblical principles as interpreted by Cherry Glade Mennonite Church.

General Guidelines

1. Please contact Robert Stark (301-616-4506) to discuss these policies prior to your event.
2. **NO** alcoholic beverages shall be used on the premises. **NO** tobacco shall be used within any part of the building.
3. The public address system shall be used by sound techs who have received authorization and supervision by the lead sound technician.
4. The church Administrative Assistant shall be present while setting up for a meeting.
5. The kitchen utensils and appliances are to be used only with approval by the church Food Committee. (Julia Bender [REDACTED])
6. All garbage and trash shall be removed from the premises.
7. **NO** food or drink in the new sanctuary or the surrounding corridors.
8. To avoid staining the carpet, we ask that red and purple drinks be avoided.
9. Chairs, tables, etc. are to be returned to their original location.

10. Any item broken or destroyed should be replaced by those responsible for the meeting.
11. Unexpected circumstances may affect your use of the building. We ask you to be cooperative should such an event occur. (Example: Funerals)
12. All items left at the church will be disposed of at our discretion.
13. Please contact Robert or Morgan to discuss audio services, Julia Bender to discuss kitchen use, and Shannon Brenneman to discuss janitorial issues approximately two months before your scheduled event.
14. Contact Robert Stark with other questions such as the churches decorations, the facility, etc. Depending on the nature of the question he may direct you to another person.
15. If a Saturday function will continue past 8PM please contact the janitor, Shannon Brenneman, to help facilitate the set up for Sunday morning church activities.

I have read and agree to abide by the rules set forth by this policy.

Name: _____

Signed: _____ Date: _____

May the Lord bless you as you meet Him in this building for your service!

The Cherry Glade Mennonite Church

Lead Pastor: Robert Stark [REDACTED]

Janitor: Shannon Brenneman [REDACTED]

Kitchen: Julia Bender [REDACTED]

Trustee: Doug Bender [REDACTED]

Office Manager: Morgan Schrock [REDACTED]

**Please keep one copy for your records.
Return a signed copy with payment in the envelope included.**

<p>For your event, you owe:</p> <p>\$_____</p>
--